



MINUTES OF A MEETING OF THE AUDIT AND GOVERNANCE COMMITTEE HELD ON 27th JULY 2017

PRESENT: Councillors R Ford (Vice-Chair), C Cooke, J Faulkner, M Gant and R Kingstone

Officers John Wheatley (Executive Director Corporate Services), Angela Struthers (Head of Internal Audit Services) and Janice Clift (Democratic and Elections Officer)

Visitors John Gregory and Joan Barnett (Grant Thornton)

21 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors M Greatorex and M Summers

22 MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 1 June 2017 were approved and signed as a correct record.

(Moved by Councillor J Faulkner and seconded by Councillor C Cooke)

23 DECLARATIONS OF INTEREST

There were no declarations of Interest.

24 THE AUDIT FINDINGS REPORT

RESOLVED: The Audit Findings for Tamworth Borough Council were presented to the Members by Grant Thornton and a discussion followed

(Moved by Councillor R Ford and seconded by Councillor J Faulkner)

25 MANAGEMENT REPRESENTATION LETTER 2016/17

A Management Representation Letter was submitted to the Members by the Executive Director Corporate Services

RESOLVED: That the letter of representation was approved and agreed by Members

(Moved by Councillor J Faulkner and seconded by Councillor R Ford)

26 ANNUAL STATEMENT OF ACCOUNTS AND REPORT 2016/17

The Corporate Director Executive Services requested Members to approve the Statement of Accounts (the Statement) for the financial year ended 31st March 2017 following completion of the external audit.

RESOLVED: That the Members approved the Annual Statement of Accounts 2016/17 and thanks was given to all of those involved with the Accounts

(Moved by Councillor J Faulkner and seconded by Councillor M Gant)

27 INTERNAL AUDIT CUSTOMER SATISFACTION SURVEY

The Head of Internal Audit Services reported on the outcome of Internal Audit's customer satisfaction survey.

RESOLVED: That the Members Committee considered the report and had no issues to raise.

(Moved by Councillor R Ford and seconded by Councillor C Cooke)

28 INTERNAL AUDIT UPDATE REPORT 2017/18

The Head of Internal Audit Services reported on the outcome of Internal Audit's review of the Internal Control, Risk Management and Governance Framework in the 1st Quarter of 2017/18 – and provided members with assurance of the on-

going effective operation of an Internal Audit function and enable any particularly significant issues to be brought to the Committee's attention.

RESOLVED: That the Members considered the report and had no issues to raise.

(Moved by Councillor R Ford and seconded by Councillor C Cooke)

29 RISK MANAGEMENT UPDATE 2017/18

The Head of Internal Audit Services reported on the Risk Management process and progress to date for the current financial year.

RESOLVED: That the Members endorsed the Corporate Risk Register.

(Moved by Councillor R Ford and seconded by Councillor C Cooke)

30 QUARTERLY RIPA REPORT

The Report of the Solicitor to the Council and Monitoring Officer updated Members on the Council's Code of Practice for carrying out surveillance under the Regulation of Investigatory Powers Act 2000 (RIPA) specifying that quarterly reports will be taken to Audit and Governance Committee to demonstrate to elected members that the Council is complying with its own Code of Practice when using RIPA.

RESOLVED: That the Members endorsed the RIPA monitoring report for the quarter to 30 June 2017.

(Moved by Councillor R Ford and seconded by Councillor J Faulkner)

31 AUDIT AND GOVERNANCE COMMITTEE TIMETABLE

The Committee reviewed the timetable.

Chair